

RHSO – APPLE DAY 7th October 2023

Hazard and Risk	People at risk	Activity/Topic	Our Controls	Risk Level H/M/L	Target date & by whom
<p>Apple Picking No set-up During event</p>	<p>Volunteers Public</p>	<p>Apple pickers Falling apples Falling branches Uneven ground Apples on ground Membranes around trees a trip hazard</p>	<p>Children supervised by responsible adult. Public to be instructed by volunteers and volunteers to be on lookout for dangerous practice Broken branches to be removed before event. Any broken on day to be dealt with by RHSO volunteers. Membranes cleared of grass so obvious to public. Majority of fallen apples raked or placed at base of trees. Unrealistic to deal with all. Site inspected for large holes Grass cut before event</p>	<p>L</p>	<p>Day of event RHSO volunteers Hazel Mead/ Eric Buckmaster (instructions) < 1 week prior to event Adrienne</p>

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After event	Volunteers	Manual handling of apple boxes	Use trolleys where possible. Keep size of boxes to reasonable level. After event Ensure car/van as close to apple boxes as possible.	L	
Refreshments Prior to event	Volunteers	Urn Gas	Safe site Correct connection Heat hazard	L L M	Ruth B
During event	Public	Food/Drink	Hygienic preparation Volunteers to wear suitable gloves. Anti Bac and Gel as appropriate Hygienic presentation Cakes/Jams/Preserves prepared by volunteers	L L L	
After Event	Volunteers	Apple Juice	Commercially pressed Residues and refuse	L	Eric B/Adrienne

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		Clear up			
Site Safety During event	Volunteers	Uneven ground, possibly slippery Weather conditions Low branches Trip hazards (tree stumps/ fallen fruit/ membranes around younger trees' Gazebos Site clearance	Entire event will be in daylight. Clear up fallen apples where seen numerous Site inspection to highlight any particularly bad holes and fill in Ensure correct installation Site inspection at end of day.	L	Adrienne/Eric Site inspection 1-2 days prior to event. Adrienne/ Eric B Adrienne / Eric B
	Public			L	
				L	
				L	
After Event	Volunteers			L	
Apple press and scatter During event	Users (volunteers and public)	Crushing apples to pomace in scatter and pressing in spindle press. Juice may be consumed to taste.		M	Steve K & Lanier Rob

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<p>General considerations</p>	<p>Volunteers and public</p>	<p>Minor injuries</p> <p>Major injuries</p> <p>Unfamiliar members of public</p>	<p>RHSO basic first aiders present</p> <p>Closest ambulance approach along hospital access road and on foot over bridge.</p> <p>Ambulance access to orchard impossible</p> <p>RHSO volunteers in high vis jackets to identify if needed.</p> <p>Volunteers to be told how to evacuate site if needed.</p>		<p>Robinne/Eric/Colin/ Geoff</p>
<p>Setting up and putting away</p>	<p>Volunteers</p>	<p>Manual handling of heavy equipment, especially gazebos</p>	<p>Get truck / cars as close to location as possible.</p> <p>At least 2 people to be involved in lifting gazebos</p>	<p>M</p>	<p>Eric / Barrie</p>