

RHSO (Rivers Heritage Site and Orchard)

Meeting 5/1/2022 7.30pm

By Zoom

Present: Ruth Buckmaster, Hazel & Dave Mead, Lanier Pole, Adrienne Richardson, James Hill, Colin Gill, Nickie Hancock and Geoff Williams

Apologies: Rob Richardson, Robinne, Kathy Morris

Purpose of Meeting: Planning for Wassail on 22nd January

Topic	Discussion/ decision	Action
Welcome	Ruth welcomed & wished everyone a happy new year	
Actions carried forward	Contact fire / police re event	Eric
Checklist for Wassail	We used action list from previous events to plan	
Posters/ Publicity	Ukes of Hazard – have changed their name, Adrienne will talk to Val about any publicity & put Val & Zoe in touch with each other Adrienne will send posters to Hazel who will print off & put up Adrienne has all the signs & will put up as usual Ruth will contact press	Adrienne Adrienne/ Hazel Ruth
Site Preparation:	Adrienne discussed the preparation work that she & Barrie have been doing but more is needed to make the area safe so the following actions were decided: Hold an extra session on 16 th Jan 10.30 where vols will be requested to bring spades with the aim of levelling the ant hills & assess the area for safety Nickie to ask for vols from the regular group for this (NB it was decided after the meeting that this was not required as Adrienne & Paul had sorted the ant hills) & the extra prep needed on 22 nd In the morning of 22 nd at 10am a group of (at least) Steve, Eric, Dave, Colin, James, Barrie, Geoff will move the wood for the fire & put down straw & chippings Set up on the day will be 2 – 4	Nickie Steve, Eric, Dave, Colin, James, Barrie, Geoff
Equipment for the event:	We went through & confirmed all the lights, tables & gazebos Barrie to collect the fire pit from Dave & Hazel Eric to collect tables, lights, generator, urn & gas bottle from Dave & Hazel Adrienne has high viz jackets but everyone to bring any that they have too Adrienne to bring water buckets & deal with the fire at the end Adrienne has tape & posts	Barrie Eric Adrienne All Adrienne

Topic	Discussion/ decision	Action
Refreshments:	Hazel & Nickie – sausage rolls Lanier – savoury tray bakes Adrienne – Flap Jacks Ruth – sweet tray bakes Ruth has cups Robinne & Lanier to do the mulling at the event & Lanier to do some mulling in advance Adrienne doing some mulling in advance too Hazel has float Cakes & savouries will be 50p, drinks will be £1 or £2	Hazel/ Nickie Lanier Adrienne Ruth Lanier /Robinne Adrienne
Wassail itself:	Ruth to print extra 20 song sheets (making up to 50) Blessing will be done by Hazel & Dave Dave sets up the fire with help from others Vols will be assigned roles on the day such as fire marshalls Geoff assigned to contact fire & police should an incident occur Adrienne in the road	Ruth Hazel & Dave Geoff
Risk Assessment:	Nickie to update & send round to everyone named Adrienne to send to Council	Nickie Adrienne
Distribution	Everyone present agreed to have emails visible to each other	all
Closed	Meeting closed at 8.50	