

RHSO (Rivers Heritage Site and Orchard)

Meeting 09/09/2025 7.30pm

23 Rowney Gardens, Sawbridgeworth

Present: Ruth Buckmaster (chairperson), Adrienne Richardson, Colin Gill, Elizabeth Waugh, Lanier Pole, Eric Buckmaster, Nickie Hancock, Hazel Mead

Purpose of Meeting: Apple Day Planning and catch up re Rivers 300 events.

Topic	Discussion/ decision	Action
Welcome		
Julie Cleijne – One Health Impact Framework Project.	<p>There is no update on this project but we discussed what had previously been talked about and Lanier will revisit her thoughts at the weekend and draft a communication to send to Julie which she will circulate to the committee</p> <p>Timescale and Scope: Begin the project in January 2026 to include biodiversity, cultural capital, historical value and more when doing the scoping exercise with the group.</p>	Lanier
Apple Day Action Plan	<p>Juicers: Adrienne has done a lot of research for which we thanked her. We agreed that this year we will go with Cam Valley and see how it works but may need to be a bit more flexible. Here are the key points</p> <ul style="list-style-type: none"> • Apples need to be at juicers & ready for storage before 5pm. So we need to be there 4.30 latest • We agreed to leave orchard with apples by or at 3.30 • They might not be juiced for a week or more, so the apples need to be good condition, no twigs, leaves or windfalls • We may need to just accept 'Mixed', but will try for Laxton as well • They have said no batch number but Adrienne will check as this sounds unusual • There will be no best before date on the bottles so Nickie will look for a date stamp that can be put on each label <p>Apple Tent</p> <ul style="list-style-type: none"> • In the Apple Tent – Adrienne will have Keith, Steve R & Lucy to sort <p>Tools & giving instructions</p> <ul style="list-style-type: none"> • Colin, Hazel, Monique, Simon, Geoff, Steve R <p>Apple Pickers</p> <ul style="list-style-type: none"> • We have 54, approval given for Adrienne to order a further 6 <p>First Aid</p> <ul style="list-style-type: none"> • Eric and Steve R <p>History Table & Art</p> <ul style="list-style-type: none"> • Lanier & Elizabeth <p>Refreshments</p> <ul style="list-style-type: none"> • Ruth, Nickie, Zara 	

Topic	Discussion/ decision	Action
	<p>Collecting equipment</p> <ul style="list-style-type: none"> • Lanier & Steve to collect from Hazel Friday afternoon <p>Volunteers</p> <ul style="list-style-type: none"> • So far (other than committee) the following have offered help – Lucy, Caroline & Andy, Simon & Zara, Robinne (pm), Geoff <p>Drone agreement</p> <ul style="list-style-type: none"> • McKay estate agents will use a drone to capture the event 	
Apple Day Risk Assessment	Adrienne updated and it will be circulated to named people	Adrienne / Nickie
Finance	Hazel confirmed we had over £5k in the account, all going well	
Maintenance update	<p>Adrienne gave a detailed update on what has happened since AGM. We agreed that this should be put on the web as a separate document, it includes a discussion on the new trees which we agreed should be ordered in 2026 so that they are ready to be planted in December 2027</p> <p>We also discussed the water container and the plan is to establish the base over the winter and order it in Springtime then it can be filled in May</p>	<p>Adrienne / Nickie</p> <p>Colin</p>
Childrens Art Competition, under 18	Lanier confirmed this is ongoing with a presentation planned for 20 th November	Lanier
How to end the Rivers 300th Year	Elizabeth proposed and everyone agreed for her to collate a living history , a record of what has happened n the 300 year. We also talked in principle of having a social event in January.	Elizabeth
Dates going forward	<p>Juice sales: Bell St – Sat 13th Dec – Ruth to book, Nickie to get volunteers</p> <p>Wassail – possibly 17th or 24th Jan but Val & Zoe availability to be agreed first</p>	<p>Ruth / Nickie</p> <p>Ruth / Adrienne</p>
AOB	<p>Elizabeth confirmed a group going to Audley End 12th Oct</p> <p>Hazel is putting her xstitch in show</p> <p>County have asked Elizabeth to do an exhibition in HALS</p> <p>Sales in Full of Beans have picked up again</p>	Elizabeth
Next meeting	Monday, 17 th November, 2025 7.30	

Meeting closed 21.15