

RHSO (Rivers Heritage Site and Orchard)

Meeting 28/04/2026 7.30pm

23 Rowney Gardens, Sawbridgeworth

Present: Ruth Buckmaster (chairperson), Colin Gill, Elizabeth Waugh, Lanier Pole, Catherine Page, Eric Buckmaster, Nickie Hancock, Hazel Mead

Apologies: no one

Purpose of Meeting: Review of actions and planning for Teddy Bears Picnic

Topic	Discussion/ decision	Action
Welcome	Ruth welcomed us all	
Actions from last meeting	<p>Storage: negotiations ongoing regarding cost of the unit. Hazel applying for grants. No planning needed. We would have to pay for delivery. Still work in progress C/F</p> <p>Insurance on storage – C/F</p> <p>Cam Valley update – C/F</p> <p>New Tree varieties – C/F</p>	<p>Ruth</p> <p>Hazel</p> <p>Eric</p> <p>Colin</p> <p>Colin</p>
Discussion on Travellers in Orchard area	Concern that children from the Travellers community might damage trees. Eric reported that they have said they'll be moving on. No action	
Teddy Bears Picnic	<p>Eric to mow the picnic area on 11th 10am (post meeting Adrienne offered to join him)</p> <p>Hazel has bubbles and teddies</p> <p>Nickie to email volunteers re marshalling</p> <p>11am need 4 to help erect gazebo</p> <p>Ruth re parking</p> <p>Risk assessment completed once we have names of volunteers</p>	<p>Eric</p> <p>Hazel</p> <p>Nickie</p> <p>Ruth</p> <p>Nickie</p>
Finance	Hazel confirmed we had over £4556.98 in the account, all going well. Plus we have significant stock to sell	
Maintenance issues	Nothing discussed	
Events coming up	<p>Teddy Bear's Picnic 17th May 12 – 2</p> <p>May Fayre – 12 – 4</p> <p>Allotment show 5/9 (Nickie selling juice)</p> <p>Scarecrows 12/ 13 Sept (which ever day has most volunteers)</p> <p>Apple Day 26th September</p> <p>Lights turn on (hazel selling juice in Hall)</p> <p>Xmas Stall – 12th December</p>	

Topic	Discussion/ decision	Action
AOB	Hazel reported that EOPP had been in touch regarding AGM 19 th September a possibility in Memorial Hall 1.30 – 4.00 Elizabeth reported that the A5 book is virtually finished, she plans to give one copy to each volunteer named other copies will be available to buy at £5 a copy	Hazel
Next meeting	Next general meeting 11 th August 7.30	

Meeting closed 20.35.